



BOARD OF TRUSTEES MINUTES

3:00PM
Tuesday, March 25, 2025
Via ZOOM Video Communications

Present: T. Hwang, C. Kroetsch, M. Spadafora, A. Wilson, M. Wilson

Staff Present: C. Wiley, M. Cuthbert

1. Call to Order

C. Kroetsch called the meeting to order at 3:00pm.

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (January 24, 2025)

HWT1379 (T. Hwang / M. Spadafora)

That the Minutes of January 24, 2025 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1380 (M. Spadafora / T. Hwang)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Consent Agenda

a) Review of monthly Business Unit Operations

- Outdoor Skating Rink is now closed for the season.
- Despite the delay in opening due to mechanical issues, the rink and skate rental did well and closed on March 10th due to warmer weather conditions.

HWT1381 (T. Hwang / M. Spadafora)

That the Information Report and update on the monthly business unit operations be received.

CARRIED

7. New Business

a) Pier 5 to 7 Redevelopment – update

- Construction is winding up and is expected to be complete in May 2025. At that time the project will be transferred to the City and the current project manager for the HWT will be leaving his duties.

HWT1382 (M. Spadafora / T. Hwang)

That the updates and information given under New Business be received.

CARRIED

8. Private and Confidential

(T. Hwang / M. Spadafora)

That the Board move into Closed Session respecting Item 8(b) and 8(c), pursuant to section 9.1, Sub-sections (b) and (i) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-sections (b) and (i) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to personal matters about an identifiable individual, including municipal or local board employees; and as it pertains to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CARRIED

a) Minutes of Previous In-Camera Meetings (January 24, 2025)

HWT1383 (T. Hwang / C. Kroetsch)

That the Minutes of January 24, 2025 Hamilton Waterfront Trust Board in-camera meeting be received.

CARRIED

b) Financial or Labour Relations Information

HWT1384 (T. Hwang / A. Wilson) and HWT1385 (T. Hwang / C. Kroetsch)

That the information and direction given to staff, discussed on the Financial or Labour Relations Information in closed session, be received and remain confidential.

CARRIED

c) **Personnel Matter**

HWT1386 (T. Hwang / A. Wilson)

That the information discussed on the Personnel Matter in closed session, be received and remain confidential.

CARRIED

9. **Other Business**

a) **Financial Statement – 2023**

The 2023 Financial Statement will be on the next meeting's agenda – May 27, 2025 at 3:00pm

10. **Next Meeting - Tuesday, May 27, 2025**

The next HWT Board meeting is scheduled for Tuesday, May 27, 2025 at 3:00pm

11. **Adjournment**

The meeting adjourned at 4:20pm.

C. Kroetsch, Chair
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
March 25, 2025