



**BOARD OF TRUSTEES
MINUTES**

3:00PM
Monday, February 26, 2024
Via ZOOM Video Communications

Present: C. Kroetsch, M. Wilson, A. Wilson, T. Hwang, M. Spadafora

Staff Present: C. Wiley, M. Cuthbert

1. Call to Order

C. Kroetsch called the meeting to order at 3:00pm.

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (December 12, 2023)

HWT1348 (A. Wilson / T. Hwang)

That the Minutes of the December 12, 2023 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1349 (T. Hwang / A. Wilson)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Consent Agenda

a) Review of monthly Business Unit Operations

- Outdoor Rink is now closed for the season. Skate Rental sales have decreased 10% from previous years.
- Windwall - The main complaint from patrons this year was how cold and windy it was skating without the windwall. Staff would like to investigate replacing the windwall with a more permanent structure. This would allow for more rental opportunities in the future.

HWT1350 (A. Wilson / M. Spadafora)

That the update on the monthly business unit operations be received.

CARRIED

7. New Business

a) Operational Location Updates – Gartshore Renovations

- Current office space lease costs will lower once Williams has been taken over by the Williams Head Office.
- Relocation to Gartshore - by end of year
- Renovation costs to be determined.
- Renovation would include addressing the Public and staff washrooms.

HWT1351 (A. Wilson / M. Spadafora)

That the update on the Operational Location Updates – Gartshore Renovations be received.

CARRIED

b) Waterfront Exploration/Advice

- Staff would like to explore other waterfronts and City's who have gone through reshaping their waterfronts.
- Staff to investigate locations and costs involved.

HWT1352 (A. Wilson / M. Spadafora)

That the information on Waterfront Exploration/Advice be received.

CARRIED

8. Private and Confidential

(T. Hwang / A. Wilson)

That the Board move into Closed Session respecting Item 9(b) and 9(c), pursuant to section 9.1, Sub-sections (b) and (i) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-sections (b) and (i) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to personal matters about an identifiable individual, including municipal or local board employees; and as it pertains to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CARRIED

a) **Minutes of Previous In-Camera Meetings (December 12, 2023)**

HWT1352 (A. Wilson / T. Hwang)

That the Minutes of the December 12, 2023 Hamilton Waterfront Trust Board in-camera meeting be received.

CARRIED

b) **Personnel Matter**

HWT1353 (M. Spadafora / A. Wilson)

That the information discussed on the Personnel Matter in closed session be received and remain confidential.

CARRIED

c) **Financial or Labour Relations Information**

HWT1354 (M. Spadafora / A. Wilson)

That the information discussed on the Financial or Labour Relations Information in closed session be received and remain confidential.

CARRIED

9. **Other Business**

None.

10. **Next Meeting - Tuesday, April 9, 2024**

The next HWT Board meeting is scheduled for Tuesday, April 9, 2024.

11. **Adjournment**

The meeting adjourned at 4:40pm.

C. Kroetsch, Chair
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
February 26, 2024