



To: HWT Board of Trustees

Date: February 21, 2024

From: C. Wiley, Executive Director

Report on Payroll Deductions and Remittances and Claims

Re: Payroll Deductions and Remittances

Hamilton Waterfront Trust's monthly employee tax deductions are less than \$50,000. Therefore, according to Federal Income Tax legislation, HWT is classified as a "Regular Remitter". Amounts deducted for the month inclusive are due on the 15th of the following month.

Has HWT regularly remitted and are the remittances up to date?

YES

Employer Health tax:

Employer Health Tax is calculated based on monthly insurable earnings at the rate of 1.95%. However, at the end of the year it is required to make an annual calculation because HWT is entitled to deduct a threshold amount of \$450,000 due to its charitable status. Furthermore, any over payment made during the year is adjusted in this final billing.

Has HWT remitted monthly and are the remittances up to date?

YES

Workers Safety Insurance Board

WSIB is calculated based on monthly insurable earnings at multiple rates because of the nature of the operations of HWT. At the end of the year, HWT is required to reconcile and pay any shortages or apply for credit for shortages.

Has HWT remitted monthly and are the remittances up to date?

YES

Report on HST Claims

Has the HST been filed for the fourth quarter from October 01 to December 31, 2023 which is due January 31, 2024?

Has the HWT filed the 4th quarter (2023) HST return?

YES

C. Wiley
Executive Director

February 21, 2024

Date