



**BOARD OF TRUSTEES  
MINUTES**

3:00 P.M.  
Tuesday, October 10, 2023  
Via ZOOM Video Communications

**Present:** C. Kroetsch, M. Spadafora, A. Wilson, M. Wilson

**Absent with Regrets:** T. Hwang

**Staff Present:** C. Wiley, M. Cuthbert

---

**1. Call to Order**

C. Kroetsch called the meeting to order at 3:00pm.

**2. Declarations Re: Disclosure of Interest**

None

**3. Delegations**

None

**4. Minutes of Previous Meeting (June 13, 2023)**

HWT1335 (A. Wilson / M. Spadafora)

That the Minutes of the June 13, 2023 Hamilton Waterfront Trust Board meeting be received.

**CARRIED**

**5. Business Arising from the Minutes**

**a) Declaration regarding Employee Deduction Remittances**

HWT1336 (M. Spadafora / A. Wilson)

That the Declaration for Employee Deduction Remittances be received.

**CARRIED**

**6. Consent Agenda**

**a) Review of monthly Business Unit Operations**

- Operations finished October 9<sup>th</sup> for the season.
- Operations were profitable this summer which included Scoops, the Trolley and the Hamiltonian.
- Following the season, decision was made to close the Grill indefinitely. It did not provide what was needed for the property.

**HWT1337 (A. Wilson / M. Spadafora)**

**That the monthly Business Unit Operations be received.**

**CARRIED**

**7. New Business**

**a) Pier 5 to 7 Redevelopment - update**

- *All Our Relations* 5 art features were installed the week of September 25<sup>th</sup> in time for the Day of Truth and Reconciliation ceremony that was held on September 30<sup>th</sup>.
- Concrete stairs have been completed. Railings have to be installed on the stairs and around the top of the upper plaza.
- 17 tree pits have been complete, 34 trees and sod have been installed to date.
- Alectra has installed the primary hydro vaults and wiring on site. They are scheduled to energize the system October 21<sup>st</sup>.
- All secondary power wiring, panels and switches have been installed.
- CSO tank valve room piping, valves and PLC controllers are scheduled to be installed over the next month
- A gas line, asphalt and curbing have to be completed on the east end of the trail and the Discovery Drive trail. Temporary closures will occur when this work is being done.
- The trail along the north shoreline of the site is expected to remain open and no closures are anticipated.
- Contractor completion date is expected December 2023.

**HWT1338 (A. Wilson / M. Spadafora)**

**That the update on the Pier 5 to 7 Redevelopment be received.**

**CARRIED**

**9. Private and Confidential**

(M. Spadafora / A. Wilson)

That the Board move into Closed Session respecting Items 9(a), 9(b), 9(c) and 9(d), pursuant to Section 9.1, Sub-sections (b), (c) and (i), of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b), (c) and (i), of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; and personal matters about an identifiable individual, including municipal or local board employees; and as the subject matters pertain to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

**CARRIED**

a) **Minutes of Previous In-Camera Meetings (June 13, 2023)**

HWT1339 (A. Wilson / M. Spadafora)

That the Minutes of the June 13, 2023 Hamilton Waterfront Trust Board in-camera meeting be received.

**CARRIED**

b) **Lease – 47 Discovery Drive**

Discussion and direction to staff took place in-camera with respect to the Lease – 47 Discovery Drive. This item is received and remains confidential.

c) **Financial or Labour Relations Information**

Discussion and direction to staff took place in-camera with respect to the Financial or Labour Relations Information. This item is received and remains confidential.

d) **Personnel Matter**

Discussion and direction to staff took place in-camera with respect to the Personnel Matter. This item is received and remains confidential.

HWT1340 (M. Spadafora / M. Wilson)

That the direction given to staff in closed session be received and remain confidential.

**CARRIED**

10. **Other Business**

None

11. **Next Meeting - Tuesday, December 12, 2023**

The next HWT Board meeting is scheduled for Tuesday, December 12, 2023.

12. **Adjournment**

The meeting adjourned at 3:50pm.

C. Kroetsch, Chair  
Board of Trustees  
Hamilton Waterfront Trust

M. Cuthbert  
October 10, 2023