



**BOARD OF TRUSTEES
MINUTES**

10:00 A.M.
Monday, December 19, 2022
Via ZOOM Video Communications

Present: B. Mueller, A. Wilson, M. Spadafora, C. Kroetsch

Staff Present: M. Cuthbert, A. Pulcins

1. Call to Order

B. Mueller called the meeting to order at 10:00 am.

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (October 11 & 28, 2022)

HWT1293 (B. Mueller / C. Kroetsch)

That the Minutes of the October 11 and 28, 2022 Hamilton Waterfront Trust Board meetings be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1294 (A. Wilson / C. Kroetsch)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Consent Agenda

a) Review of monthly Business Unit Operations

- Williams' sales have decreased by 28.3% from October to November. Our location is very weather dependent, nice weather sees an increase in sales and poor weather sales decrease.
- The outdoor rink opened on December 14th. The Skate Rental and the Waterfront Grill are open as well. Typically, Williams' sales increase during the skating season.

HWT1295 (M. Spadafora / A. Wilson)

That the monthly Business Unit Operations be received.

CARRIED

7. New Business

a) Pier 5 to 7 Redevelopment - update

- The contractor will close the site this week for the winter and will resume in late March early April.
- The James Street slip has been sodded. The Pedestrian Bridge will be installed this week.
- They have 2 months' worth of work to complete the project. This includes the stairs, tree planting, finish the interlocking brick and site clean-up. The project should be finalized in June 2023.

HWT1296 (A. Wilson / C. Kroetsch)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

b) Schedule for 2023 Board Meetings

- The Board was in receipt of the proposed schedule for the HWT Board meetings for 2023
- Discussion ensued on in-person, hybrid or continuing with ZOOM meetings.

HWT1297 (A. Wilson / M. Spadafora)

That the schedule for 2023 Board Meetings be received.

CARRIED

c) Information Report – Grant from Hamilton Halton Brant Regional Tourism Relief Fund

HWT1298 (A. Wilson / C. Kroetsch)

That the information with respect to the \$100,000 grant received from the Hamilton Halton Brant Regional Tourism Relief Fund be received.

CARRIED

d) Recommendation Report – Purchase of New Engine for Hamiltonian Tour Boat

This item deferred to in-camera portion of the meeting.

8. Quotes and Tenders

None.

9. Private and Confidential

(A. Wilson / M. Spadafora)

That the Board move into Closed Session respecting Items 10(a), 10(b), 10(c), 10(d) and 10(e), pursuant to Section 9.1, Sub-sections (b), (c) and (i), and 9.2, Sub-section (b) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b), (c) and (i), and 239(3), Sub-Section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act; and personal matters about an identifiable individual, including municipal or local board employees; and as the subject matters pertain to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

CARRIED

a) Minutes of Previous In-Camera Meetings

HWT1299 (B. Mueller / C. Kroetsch)

That the In-Camera Minutes of the October 11 and 28, 2022 Hamilton Waterfront Trust Board meetings be received In-camera.

CARRIED

b) Lease – 47 Discovery Drive

HWT1300 (M. Spadafora / C. Kroetsch)

That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.

CARRIED

c) Ongoing Ombudsman Inquiry

HWT1301 (C. Kroetsch / A. Wilson)

That the update on the ongoing Ombudsman Inquiry from staff, be received and remain confidential.

CARRIED

d) Personnel Matter - HWT Board Members

HWT1302 (M. Spadafora / C. Kroetsch)

That the information and direction given with respect to the Personnel Matter, be received and remain confidential.

CARRIED

e) Financial or Labour Relations Information

HWT1303 (M. Spadafora / C. Kroetsch)

That the information and direction given with respect to the Financial or Labour Relations Information, be received and remain confidential.

CARRIED

HWT1304 (C. Kroetsch / M. Spadafora)

That the HWT further investigate a request directly with the Association interested in hosting a large event on the HWT grounds and to report back to the Board.

CARRIED

f) Recommendation Report – Purchase of New Engine for Hamiltonian Tour Boat

This item has been deferred to our next HWT Board meeting.

10. Other Business

a) Winter Light Display

- The Winter Light Display is now open. The lights come on at 4pm and turn off at 7am. The display runs from December 2022 to Family Day in February 2023.

HWT1305 (C. Kroetsch / M. Spadafora)

That the information as presented on the Winter Light Display be received.

CARRIED

11. Next Meeting - Tuesday, February 14, 2023

The next HWT Board meeting is scheduled for Tuesday, February 14, 2023.

12. Adjournment

The meeting adjourned at 11:55am.

B. Mueller, Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
December 19, 2022