



**BOARD OF TRUSTEES  
MINUTES**

3:00 P.M.  
Tuesday, October 12, 2021  
Via ZOOM Video Communications

**Present:** J. Farr, J. Partridge, E. Pauls

**Absent with Regrets:** T. Jarvis, B. Mueller

**Staff Present:** W. Plessl, M. Cuthbert

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**1. Call to Order**

J. Farr called the meeting to order at 3:00 pm.

- Approval of Agenda

**2. Declarations Re: Disclosure of Interest**

None

**3. Delegations**

None

**4. Minutes of Previous Meeting (September 14, 2021)**

HWT1221 (J. Partridge / E. Pauls)

That the Minutes of the September 14, 2021 Hamilton Waterfront Trust Board meeting be received.

**CARRIED**

**5. Business Arising from the Minutes**

a) Declaration regarding Employee Deduction Remittances

HWT1222 (E. Pauls / J. Partridge)

That the Declaration for Employee Deduction Remittances be received.

**CARRIED**

**6. Outstanding Items**

- a) J. Partridge had expressed concerns with the confusion in the parking lot and how to access Williams. W. Plessl contacted the City's waterfront office and they will be undertaking site restoration work this fall and the HWT will add signage at designated walkways to address these concerns.

**HWT1223 (J. Partridge / E. Pauls)  
That the information as presented be received.**

**CARRIED**

**7. Consent Agenda**

**a) Review of monthly Business Unit Operations**

- HWT Operations – Hamiltonian, Waterfront Trolley, Skate Rental, Scoops and Grill are now closed for the season. Sales in all units, except for the Skate Rental, were slightly higher than last year.
- Williams Fresh Cafe sales are higher than last season.
- Federal government funding received for operations this past season.

**HWT1224 (E. Pauls / J. Partridge)  
That the monthly Business Unit Operations be received.**

**CARRIED**

**8. New Business**

**a) Covid-19 – Operations**

- Staff are screening customers for double vaccination. No real issues to date.
- Outdoor Rink patrons do not have to provide proof of vaccination.

**HWT1225 (J. Partridge / E. Pauls)  
That the information as presented on the Covid-19 - Operations of Business Units be received.**

**CARRIED**

**b) Pier 5 to 7 Redevelopment - update**

- Construction is 85% complete. This phase will be wrapping up prior to December 1<sup>st</sup> the rest to be completed in January/February 2022.
- The next phases of development will follow. Some areas will open late spring (Piers 5 & 6 west) and others (Piers 6 east & 7) in the summer.

**HWT1226 (E. Pauls / J. Partridge)  
That the Pier 5 to 7 Redevelopment update be received.**

**CARRIED**

**9. Quotes and Tenders**

None.

**10. Private and Confidential**

(E. Pauls / J. Partridge)

That the Board move into Closed Session respecting Items 10(a), 10(b), 10(c) and 10(d), pursuant to Section 9.1, Sub-sections (b) and (c), and 9.2, Sub-section (b) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b) and (c), and 239(3), Sub-Section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act; and personal matters about an identifiable individual, including municipal or local board employees.

**CARRIED**

**a) Minutes of Previous In-Camera Meetings**

**HWT1227 (J. Partridge / E. Pauls)**

**That the In-Camera Minutes of the September 14, 2021 Hamilton Waterfront Trust Board meeting be received In-camera.**

**CARRIED**

**b) Lease – 47 Discovery Drive**

**HWT1228 (J. Partridge / E. Pauls)**

**That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.**

**CARRIED**

**c) Ongoing Ombudsman Inquiry**

**HWT1229 (E. Pauls / J. Partridge)**

**That the update on the ongoing Ombudsman Inquiry from staff, be received and that shall remain confidential.**

**CARRIED**

**d) Personnel Matter**

**HWT1230 (J. Partridge / E. Pauls)**

**That the information and direction given with respect to the Personnel Matter, be received and remain confidential.**

**CARRIED**

**11. Other Business**

**a) Executive Directors Report**

- W. Plessl received a letter of thanks to our Williams staff who continue to work under these trying conditions. W. Plessl will provide a copy of this letter to board members.
- The Outdoor Rink and warm up room are expected to open early December, rink and weather conditions permitting.

**HWT1231 (E. Pauls / J. Partridge)**

**That the Executive Directors Report be received.**

**CARRIED**

**12. Next Meeting - Tuesday, December 14, 2021**

The next HWT Board meeting is scheduled for Tuesday, December 14, 2021.

**13. Adjournment**

The meeting adjourned at 3:30pm.

J. Farr, Acting Chairman  
Board of Trustees  
Hamilton Waterfront Trust

M. Cuthbert  
October 12, 2021