



**BOARD OF TRUSTEES
MINUTES**

3:00 P.M.
Tuesday, September 14, 2021
Via ZOOM Video Communications

Present: T. Jarvis, B. Mueller, E. Pauls, J. Partridge, J. Farr

Staff Present: W. Plessl, A. Pulcins, M. Cuthbert

1. Call to Order

T. Jarvis called the meeting to order at 3:00 pm.

- Approval of Agenda

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (June 8, 2021)

HWT1210 (J. Partridge / B. Mueller)

That the Minutes of the June 8, 2021 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1211 (E. Pauls / B. Mueller)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Outstanding Items

On agenda

7. Consent Agenda

a) Review of monthly Business Unit Operations

- All business units are down from previous years.
- Staffing – difficulty hiring staff for all business units.
- J. Partridge expressed concerns with the confusion in the parking lot and how to access Williams. W. Plessl to contact the City's waterfront office regarding site restoration and signage.
- Outdoor Events such as Salsa nights and DJ Roller Skating evenings did not take place this summer due to the large number of people who attend. The Music on the Waterfront series did take place on Thursday evenings this summer.
- The City of Hamilton facilitated Pier 8 Animation Events at the HWT Centre – 16 events took place.

HWT1212 (E. Pauls / B. Mueller)

That the monthly Business Unit Operations be received.

CARRIED

8. New Business

a) Covid-19 – Operations

- We continue to work within the government guidelines for COVID-19 procedures.
- All staff must be double vaccinated to continue to work at the HWT
- Staff will screen customers for double vaccination starting on September 22nd.
 - B. Mueller suggested that a Protocol to guide staff on screening be implemented and guidance on how to handle difficult situations.

HWT1213 (J. Partridge / B. Mueller)

That the information as presented on the Covid-19 - Operations of Business Units be received.

CARRIED

b) Pier 5 to 7 Redevelopment - update

- Construction is progressing well on Piers 5 – 7 - - 80% of contract is complete.
- From the Gas Dock easterly will be closed for public access until summer 2022.
- The 2nd phase of the construction will go out for tender later this year.

HWT1214 (B. Mueller / J. Farr)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

9. Quotes and Tenders

None.

10. Private and Confidential

(B. Mueller / E. Pauls)

That the Board move into Closed Session respecting Items 10(a), 10(b), 10(c), 10(d) and 10(e), pursuant to Section 9.1, Sub-sections (b), (c) and (i), and 9.2, Sub-section (b) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-Sections (b), (c) and (i), and 239(3), Sub-Section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board; and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman

appointed under the Ombudsman Act; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

a) **Minutes of Previous In-Camera Meetings**

HWT1215 (J. Partridge / B. Mueller)

That the In-Camera Minutes of the June 8, 2021 Hamilton Waterfront Trust Board meeting be received In-camera.

CARRIED

b) **Lease – 47 Discovery Drive**

HWT1216 (J. Farr / B. Mueller)

That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.

CARRIED

c) **Ongoing Ombudsman Inquiry**

HWT1217 (J. Partridge / B. Mueller)

That the update on the ongoing Ombudsman Inquiry from staff, be received and that shall remain confidential.

CARRIED

d) **Financial or Labour Relations Information**

HWT1218 (J. Partridge / J. Farr)

That the information related to Financial or Labour Relations Information, presented by/through staff pending agreed upon amendments and required documents be approved and remain confidential.

CARRIED

e) **Personnel Matter**

HWT1219 (J. Partridge / B. Mueller)

That the information respecting the Personnel Matter, be received and remain confidential.

CARRIED

11. **Other Business**

a) **Executive Directors Report**

- W. Plessl played a video showing the development of Piers 5 – 7.

HWT1220 (J. Partridge / B. Mueller)

That the Executive Directors Report be received.

CARRIED

12. **Next Meeting - Tuesday, October 12, 2021**

The next HWT Board meeting is scheduled for Tuesday, October 12, 2021.

13. **Adjournment**

The meeting adjourned at 5:00pm.

T. Jarvis, Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
September 14, 2021