



**BOARD OF TRUSTEES
MINUTES**

3:00 P.M.
Tuesday, April 13, 2021
Via ZOOM Video Communications

Present: T. Jarvis, J. Partridge, J. Farr, E. Pauls

Absent with Regrets: B. Mueller

Staff Present: W. Plessl, M. Cuthbert

1. Call to Order

T. Jarvis called the meeting to order at 3:00 pm.

- Approval of Agenda

2. Declarations Re: Disclosure of Interest

None

3. Delegations

None

4. Minutes of Previous Meeting (February 9, 2021)

HWT1188 (E. Pauls / J. Farr)

That the Minutes of the February 9, 2021 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. Business Arising from the Minutes

a) Declaration regarding Employee Deduction Remittances

HWT1189 (E. Pauls / J. Partridge)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. Outstanding Items

On agenda

7. Consent Agenda

a) Review of monthly Business Unit Operations

HWT1190 (J. Farr / E. Pauls)

That the monthly Business Unit Operations be received.

CARRIED

8. New Business

a) Covid-19 – Operations

- We continue to work within the government guidelines for COVID-19 procedures during lockdown. Grants have been applied to assisting with our operations.
- Williams Fresh Cafe is open for take-out and delivery.
- Ground Maintenance and planning for summer operations continue as we prepare for opening following the current lockdown.

HWT1191 (J. Partridge / J. Farr)

That the information as presented on the Covid-19 - Operations of Business Units be received.

CARRIED

b) Pier 5 to 7 Redevelopment - update

- Construction continues with Seawaves Development Services Inc.
- Construction timeline: The current contract to be complete Fall 2021. Landscaping summer 2022. The site is expected to open in the summer of 2022 in terms of the waterfront trail, access from James Street North and the shoreline.
- Council has directed City Real Estate to proceed with selling all 4 parcels on Piers 5-7.

HWT1192 (J. Farr / J. Partridge)

That the Pier 5 to 7 Redevelopment update be received.

CARRIED

c) Business Units 2021 Operations

Our summer operations are scheduled to open the long weekend in May; however, we are awaiting government guidelines on how we can proceed.

HWT1193 (E. Paul / J. Partridge)

That the information on the Business Units for 2021 Operations be received.

CARRIED

d) 2021 Major Maintenance / Capital

- Williams - upholstery of benches, painting, etc. Threshold School of Building has been working on some of these maintenance items.
- Major Capital
 - Expansion to Refrigeration building to house the bikes and skate rentals.
 - Trolley is 16 years old and will need to be replaced.

HWT1194 (J. Farr / E. Paul)

That the information on the 2021 Major Maintenance / Capital be received.

CARRIED

e) Scheduled Use of Pier 8 – 2021

All summer events are on hold and subject to COVID-19 restrictions.

HWT1195 (E. Paul / J. Partridge)

That the information on the Scheduled Use of Pier 8 - 2021 be received.

CARRIED

f) COLA

HWT1196 (J. Farr / E. Paul)

That a 1.5% increase effective March 1, 2021 be given to all staff including the same increase to the minimum wage used by the HWT.

CARRIED

9. Quotes and Tenders

None.

10. Private and Confidential

(J. Farr / J. Partridge)

That the Board move into Closed Session respecting Items 10(a) and 10(b), pursuant to Section 8.1, Sub-sections (c), and 8.2, Sub-section (b) of the City's Procedural By-law 18-270, as amended; and Section 239(2), Sub-Sections (c), and 239(3), Sub-Section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land by the municipality or local board, and an ongoing investigation respecting the City or a municipally-controlled corporation by the Ombudsman appointed under the Ombudsman Act.

CARRIED

a) Lease – 47 Discovery Drive

HWT1197 (J. Farr / J. Partridge)

That the information respecting the Lease - 47 Discovery Drive, be received and remain confidential.

CARRIED

b) Ongoing Ombudsman Inquiry

HWT1198 (J. Farr / J. Partridge)

That the update on the ongoing Ombudsman Inquiry from staff, be received and that shall remain confidential.

CARRIED

11. Other Business

a) Executive Directors Report

- W. Plessl reported that although it has been a wet April, the water levels have been low and therefore assisted with the construction on Piers 5-7.

HWT1199 (E. Pauls / J. Partridge)

That the Executive Directors Report be received.

CARRIED

12. Next Meeting - Tuesday, June 8, 2021

The next HWT Board meeting is scheduled for Tuesday, June 8, 2021.

13. Adjournment

The meeting adjourned at 3:40pm.

T. Jarvis, Chairman
Board of Trustees
Hamilton Waterfront Trust

M. Cuthbert
April 13, 2021