



**BOARD OF TRUSTEES
MINUTES**

4:00 P.M.

Tuesday, September 10, 2019

HWT Boardroom, 47 Discovery Drive, Hamilton

Present: J. Farr, T. Jarvis, B. Mueller, E. Pauls

Absent with Regrets: J. Partridge

Staff Present: W. Plessl, M. Cuthbert, A. Pulcins

1. **Call to Order**

J. Farr called the meeting to order at 4:30 pm.

2. **Declarations Re: Disclosure of Interest**

None

3. **Delegations**

None

4. **Minutes of Previous Meeting (July 9, 2019)**

HWT1114 (B. Mueller / E. Pauls)

That the Minutes of the July 9, 2019 Hamilton Waterfront Trust Board meeting be received.

CARRIED

5. **Business Arising from the Minutes**

a) Declaration regarding Employee Deduction Remittances

HWT1115 (B. Mueller / E. Pauls)

That the Declaration for Employee Deduction Remittances be received.

CARRIED

6. **Outstanding Items**

None

7. Consent Agenda

a) Review of monthly Business Unit Operations (August)

All operations were good in July and August mainly based on the excellent weather. We are now operating on our Fall schedule for our attractions. Williams is open daily (year-round).

HWT1116 (B. Mueller / T. Jarvis)
That the Business Unit Operations be received.

CARRIED

b) Quotes

None

8. New Business

a) Pier 5 to 7 Redevelopment - update

- Staff made presentation at the West Harbour Development Sub-Committee on September 9th to update council on our progress.
- HWT Design work is 99% complete based on original Council approved Hamilton West Harbour Waterfront Master Plan from 2010.
- Budget overages
 - 9 years of inflation
- HWT Staff to come up with a new strategy
 - 2021 (early) – shoreline and landscaping to be complete
 - City staff asked HWT to make cuts to original approved plan.
 - Committee recommended temporary containers/coffee shops to be installed for 2 years.
 - Parking on Pier 8 will be provided during construction, however, no long term solution has been developed.

HWT1117 (E. Pauls / T. Jarvis)
That the Pier 5 to 7 Redevelopment update be received.

CARRIED

b) Art Feature – Piers 6/7

- The Jury has selected 6 artists to proceed to Stage 2.
- The artists' models have been received by the HWT.
- HWT and City Staff to meet to discuss if submissions can technically be built.
- Final models will be displayed in Williams and on website for 2-3 weeks and receive public input.
- Jury will then meet (possibly in late October) and select a winner. Construction of art feature to take up to 15 months.

HWT1118 (T. Jarvis / E. Pauls)
That the information on the Art Feature – Piers 6/7 be received.

CARRIED

The meeting went in-camera for discussions on legal / contractual matters (E. Pauls / B. Mueller)

9. a) Minutes of Previous In-Camera Meetings (July 9, 2019)

HWT1119 (E. Pauls / T. Jarvis)

That the In-Camera Minutes of the July 9, 2019 Hamilton Waterfront Trust Board meeting be received In-camera.

CARRIED

b) 1869612 ONTARIO INC. – SARCOA – update

Discussion took place in-camera.

c) HWT Sustainability

Discussion took place in-camera.

The meeting moved out of camera (T. Jarvis / B. Mueller)

10. Other Business

a) Executive Directors Report

- i. Sweet Retreat – W. Plessl and T. Jarvis will attend a function at the Children’s Hospital on September 30th for recognition of the HWT contribution.
- ii. Trolley Donation – Threshold School of Building received a \$2,000 donation to restore the appearance of our Trolleys
- iii. Gas Leak – On August 8th the Refrigeration unit had a minor leak. Officials closed the area for hours. The refrigeration technician arrived and was able to fix the issue quickly once the Fire Department permitted access to the building.
- iv. Fishing Derby – August 10th. Once again, the event was well received. There were between 700-800 fishing rods given out to children 12 and under. J. Farr emceed the event and would like to do a little extra for the many volunteers next year.
- v. Ice Huts – J. Farr suggested that since ice fishing has become popular on the harbour, the HWT should pursue the supply of ice huts.

HWT1120 (T. Jarvis / E. Pauls)

That staff investigate the feasibility of purchasing ice huts to rent out during the winter season.

CARRIED

11. Next Meeting – Tuesday, November 12, 2019

The next HWT Board meeting is scheduled for Tuesday, November 12, 2019.

12. Adjournment

The meeting adjourned at 5:40pm.

J. Farr, Chairman
Board of Trustees
Hamilton Waterfront Trust